

GUIDELINES FOR THE PREPARATION OF THE PAPER

Sent by e- texts should be prepared in accordance with the following guidelines:

- 1. TEXT
 - justified;
 - font size 12 pt.;
 - font Times New Roman;
 - line spacing single;
 - chapter titles bold, unnumbered;
 - sheet size A4;
 - margins 2.5 cm on each side;
 - paragraphs 1.25.

The text should include 12-15 pages (volume 0.5 publishing sheet).

Please do not number the pages, and do not divide words.

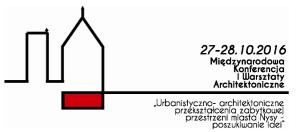
The text, **proceeded by an introduction and ending the conclusions** (or summary) should be divided into **logically organized chapters**, provided with titles. In the introduction, please brief introduction to the issue, a summary of the main conclusions arising from the work.

2. HEADER AND SUMMARY

The full text of the header to be included in sequence:

- academic title, name and surname of the author (s);
- the name of the institution represented,
- e mail.

After administration of the above information should be included title of the text, abstract, 3 - 4 keywords specifying the subjects discussed. Abstract and key words should be written in Polish and in English.



3. FIGURES, CHARTS, TABLES

Drawings, graphs and tables should be:

• placed in the main text, immediately after the reference to them;

• is desired decimal division of text, drawings, formulas and tables (eg. Marking pattern consists of the chapter number first stage and the next pattern number in the section).

• titled and provide a source.

All included in the text of the graphic elements (pictures, graphs, tables, etc.) Should also be sent electronically with sent the full text of one of the required formats: jpg, bmp or tiff, at a minimum resolution of 300 dpi, the following email address:

4. REFERENCES

Positions cited literature, **marked in the text with Arabic numerals given in square brackets, please drawn on the last page in alphabetical order or in order of citation**. Bibliography should include for books: the name of the author (s) initials, full title of the work and the name of the publishing house, place of publication and year of publication, in the case of magazines: the name of the author (s) initials, article title, journal name , volume number, year of publication, the current number, or numbers.

TABLE OF LITERATURE SHOULD BE PREPARED BY FOLLOWINGTHE DISTRIBUTION OF DEPENDING ON THE TYPE OF SOURCES:

1. List of publications

2. List of regulatory acts

3. The list of websites

PROVIDED ELECTRONIC VERSION OF THE TEXT SHOULD BE FAITHFUL REFLECTS PRINT!