



POLITÉCNICA



Erasmus+



ERASMUS STAFF WEEK at UNIVERSIDAD POLITÉCNICA DE MADRID 25–29 May, 2015

Universidad Politécnica de Madrid (UPM) is pleased to announce its Staff Week which will be held from 25 to 29 of May in Madrid, and welcome for teaching and non teaching staff members, under the Erasmus+ frame. Participants can experience the Spanish culture and language with other colleagues and representatives of partners. The working language will be in English.

Filling in the Registration Form and sending it back to victoria.guijo@upm.es by 31.03.2015.

We are certain that this proposal will increase our international experience and be beneficial for all the participating Universities, so please, forward this invitation to the people who might be interested in joining us for this event.

Universidad
Politécnica de Madrid



DRAFT AGENDA

May, 25	
LOCATION: Rectorate-Building "A"- c/ Ramiro de Maeztu, 7. 28040 Madrid. Spain.	
Meeting point: 0 Floor – Time 9:00 h.	
Opening session	Welcoming to UPM – Presentation
10:00 - 10:30	European Programs : Athens, Erasmus+, KA1, KA2
11:00 - 11:30	Language Program
11:30 - 12:00	Cooperation & Development
12:00 - 12:30	Asia & Erasmus Mundus
15:00 - 16:30	Spanish Language Course

May, 26	
LOCATION: Rectorate-Building "A"- c/ Ramiro de Maeztu, 7. 28040 Madrid. Spain.	
Meeting point: 0 Floor – Time 8:30 h.	
08:30 - 10:00	Partners Universities: “Short Presentations” (10 min/each)
10:30 - 14:00	Visit to Schools-UPM

May, 27	
	Meetings Departmental Coordinators

May, 28	
LOCATION: Puerta del Sol. 28013 Madrid. Spain. Metro Line 1	
Meeting point: “El Oso y el Madroño” Puerta del Sol – Time 10:30 h	
10:30 - 14:00	Guided tour

May, 29	
LOCATION: Rectorate-Building "A". c/ Ramiro de Maeztu, 7. 28040 Madrid. Spain	
Meeting point: 0 Floor – Time 09:00 h	
Closing session	Farewell from UPM